

Transport for the North – Audit and Governance Committee Agenda

Meeting: Transport for the North Audit and Governance Committee
Date: Friday 1st March 2019, 11:00am - 13:00pm
Venue: Manchester Conference Centre, Pendulum Hotel, Sackville Street, Manchester M1 3BB

Attendees:

Chris Melling (Chair)	Independent Member
Cllr Keith Little (Vice-Chair)	Cumbria County Council
Cllr Simon Blackburn	Blackpool Council
Kevin Brady	Independent Member
David Pevalin	Independent Member
Cllr Chris Brewis	Lincolnshire County Council
Cllr Liam Robinson	Liverpool City Region
Cllr Mark Winnington	Staffordshire County Council

Invitees:

Chris Whittingham	External Audit, Mazars
Karen Murray	External Audit, Mazars
Lisa Randall	Internal Audit, RSM, UK
Sarah Massel	Internal Audit, RSM, UK
Louise Maqsood	Observer, Department for Transport

Officers:

Debbie Dimock	Legal Officer
Gareth Sutton	Financial Controller
Haddy Njie	Risk Manager
Iain Craven	Finance Director
Oyetona Raheem	Democratic Services Officer (Minutes)
Sasha Wayne	Head of Legal Services

Nr	Agenda Item	Sponsor
1.0	Welcome and Apologies	Chair
	The Chairman to welcome members to the meeting.	

<p>2.0</p>	<p>Declarations of Interest (V)</p> <p>Members are required to declare any personal, prejudicial or disclosable pecuniary interest they may have relating to items on the agenda and state the nature of such interest.</p>	<p>Chair</p>
<p>3.0</p>	<p>Minutes from the Previous Committee (R)</p> <p>To consider the minutes from the meeting held on 19 December 2018 and if thought fit, to approve as a correct record.</p>	<p>Chair</p>
<p>4.0</p>	<p>Actions Log from the Previous Meeting (R)</p> <p>To note the progress on outstanding items</p>	<p>Chair</p>
<p>5.0</p>	<p>Year End Readiness (V)</p> <p>To consider the report of the Financial Controller and note the progress made in respect of Year End Accounts preparations.</p>	<p>GS</p>
<p>6.0</p>	<p>Internal Audit – Progress Reports (R)</p> <p>To consider and note the following reports from Internal Audit:</p> <p>6.1 Internal Audit progress report for March 2019.</p> <p>6.2 Procurement Framework.</p>	<p>LR/SM</p>
<p>7.0</p>	<p>External Audit – Progress Report (R)</p> <p>To consider and note the Audit Strategy Memorandum for 2018/19.</p>	<p>KM/CW</p>
<p>8.0</p>	<p>Review of the Constitution (R)</p> <p>To review updates to the constitution on Voting Rights for LEP Co-opted Members and provide the Committee’s views to the TfN Board.</p>	<p>SW/DD</p>
<p>9.0</p>	<p>Accounting Policies (R)</p> <p>To note the accounting policies adopted by TfN as detailed in Appendix 1.</p> <p>9.1 Appendix 1 - Transport for the North Accounting Policies</p>	<p>GS</p>

10.0	<p>Future Meeting Date (V)</p> <p>To agree the next meeting date:</p> <ul style="list-style-type: none"> • Wednesday 12th June 2019 from 11am-1pm – Sheffield OR • Thursday 13th June 2019 from 11am-1pm - Sheffield OR • Friday 14th June 2019 from 11am-1pm - Sheffield AND • Wednesday 10th July 19 from 11am-1pm - Leeds 	Chair
11.0	<p>Exclusion of Press and Public (V)</p> <p>To resolve that the public be excluded from the meeting during consideration of the following items of business because it is likely that, in view of the nature of the business to be transacted or the nature of the proceedings, there will be disclosure of confidential information as defined in s100A(2) of the Local Government Act 1972 (as amended) and exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972 (as amended).</p>	Chair
12.0	<p>Corporate Risk Update (P)</p> <p>To consider and note presentation from the Risk Manager on TfN Programmes and Associated Key Risks.</p>	HN

R = Report; P = Presentation; V = Verbal