

Transport for the North Board Meeting – Item 6

Subject: Appointment of TfN Statutory Officers
Author: Stephen Hipwell, Head of Human Resources
Sponsor: Dawn Madin, HR & Mobilisation Director
Meeting Date: Thursday 5 April 2018

1. Executive Summary:

- 1.1 Upon the acquisition of statutory status Transport for the North (TfN) must appoint to the three statutory officer posts of Head of Paid Service, Monitoring Officer and Section 151 Officer.

2. Purpose:

- 2.1 The Transport for the North (TfN) Board is asked to approve that the officers identified under point 3.3 be designated as TfN's Head of Paid Service, Monitoring Officer and Section 151 Officer responsible for the proper administration of financial affairs.

3. Issues:

- 3.1 The Local Government and Housing Act 1989 (LGHA 1989) requires relevant authorities (of which Transport for the North is one) to appoint officers to the posts of Head of Paid Service and Monitoring Officer, and under Section 73 of the Local Government and Housing Act 1985 (LGA 1985) requires relevant authorities to appoint a person to be responsible for the proper administration of the authority's financial affairs.

3.2 The nature of the roles are as follows:

Head of Paid Service:

Section 4 of LGHA 1989 requires relevant authorities to designate one of its officers to be the authority's Head of Paid Service. Amongst other duties, the person so designated is responsible to oversee the manner in which the authority discharges its various functions and for the organisation and deployment of the authority's staff. The Head of Paid Service is frequently designated as the authority's Chief Executive.

Monitoring Officer:

Section 5 of LGHA 1989 requires relevant authorities to designate one of its officers as Monitoring Officer. The essence of the role is for the Monitoring Officer to identify any actual and prospective breaches of the law and any actual and prospective acts of maladministration and to take appropriate action in response thereto.

Section 151 Officer:

Section 73 of LGA 1985 requires relevant authorities to designate one of its officers to be responsible for the proper administration of the authority's financial affairs. This role is in practice identical to that of 'Section 151 Officer', a designation which is conventionally used on a day to day basis. The specific reference is to Section 151 of the Local Government Act 1972.

3.3 Appointment Arrangements

In its pre-statutory phase TfN made appointments to the three statutory posts in question by way of open advertisement and competitive interview. The processes in each case were such that TfN's duty under Section 7 of LGHA 1989 to appoint all staff on merit has been discharged in full.

Accordingly, the following TfN officers are recommended for appointment:

Role	Proposed Designated TfN Officer
Head of Paid Service	Chief Executive – Barry White
Monitoring Officer	Head of Legal Services – Sasha Wayne
Section 151 Officer	Finance Director – Iain Craven

The TfN Board is asked to approve the appointment of Barry White as Head of Paid Service, Sasha Wayne as Monitoring Officer and Iain Craven as the officer for the proper administration of the authority's financial affairs (Section 151 Officer).